



253 Bushy Hill Road PO Box 577  
Ivoryton, CT 06442  
Phone: 860.767.0848 x116  
Fax: 860.767.8432  
www.stewardoutdoorschool.org

# Request for Student Records

**PARENT OR GUARDIAN:**  
This form should be directed to the Guidance Office/Student Records Office at your child’s current school.

**Student Name**

\_\_\_\_\_

first name

middle name

last name

\_\_\_\_\_

current grade

date

I hereby authorize \_\_\_\_\_ to release a copy of the following records  
student's current school  
to Steward Outdoor School:

- ◆ All official academic records, including most recent progress reports
- ◆ Standardized test scores
- ◆ Health records
- ◆ Attendance records
- ◆ Disciplinary records
- ◆ Psychological testing and evaluation, if any
- ◆ Individual education plans or special education evaluation, if any

\_\_\_\_\_

signature of parent/guardian

date

**TO THE GUIDANCE OFFICE/STUDENT RECORDS OFFICE:**  
Steward Outdoor School requests copies of the above information to evaluate admissions requirements.  
Thank you for your response to this request.

**PLEASE FORWARD RECORDS TO:**  
Office of Admissions  
Steward Outdoor School  
253 Bushy Hill Road PO Box 577  
Ivoryton, CT 06442  
Phone: 860.767.0848 x116  
Fax: 860.767.8432